

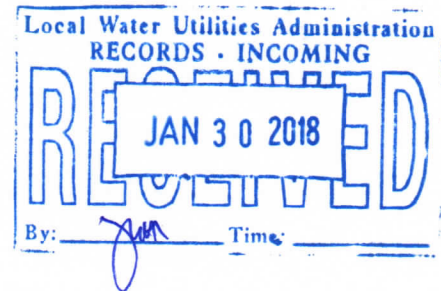


Republic of the Philippines  
Province of Pampanga  
Municipality of Macabebe  
**MACABEBE WATER DISTRICT**

Tel. No.: (045) 435-0553/Email Add.: [macabebewaterdistrict@yahoo.com](mailto:macabebewaterdistrict@yahoo.com)

January 30, 2018

**Mr. JECI A. LAPUS**  
Acting Administrator  
G. Floor LWUA Building  
Balara, Quezon City



Dear Mr. Lapus:

We are respectfully submitting the following in compliance with your requirements:

- Performance Target Form A and Performance Target Form A-1 with 2017 Actual Accomplishments and
- Form 1.0

For your perusal and validation. Thank you for your constant support.

Respectfully yours,

  
**RENE B. BERNARTE**  
General Manager

**Form 1.0**  
**REPORT ON RANKING OF DELIVERY UNITS**

Department/Agency **MACABEBE WATER DISTRICT**

<b>1.0 Summary of Information Required</b>	
1.1 Total Number of Delivery Units:	<u>4</u>
1.2 Total Number of Delivery Units that achieved at least 90% of performance:	<u>14</u>
1.3 Total Number of Filled Positions as of December 31, 2017:	<u>14</u>
1.4 Total Number of Officials and Employees Entitled to PBB:	<u>14</u>
1.5 Total Amount Required for Payment of PBB:	<u>PhP 185,362.33</u>

Republic of the Philippines  
**MACABEBE WATER DISTRICT**  
Poblacion, Macabebe Pampanga

**PERFORMANCE TARGETS  
(FORM A)**

MFOs AND PERFORMANCE INDICATORS (1)		FY 2016 ACTUAL ACCOMPLISHMENT (2)	FY 2017 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2017 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
<b>A. Water Facility Service Management</b>							
<b>2017 Budget:</b>							
PI 1 (Quantity) access to potable water	Percentage of barangays with access to potable water against the total number of barangays within the coverage of the MWD	19 out of 19 barangays with access to potable water	19 out of 19 barangays with access to potable water	Operations & Water Quality Services/ Engineering & Construction Services	19 out of 19 barangays with access to potable water	100%	
PI 2 (Quality) reliability of service	Percentage of household connections receiving 24/7 supply of water	100% (5,990) of active SC receive 24/7 water supply	100% (6,874) of active SC receive 24/7 water supply	Operations & Water Quality Services/ Engineering & Construction Sections	100% (6,530) of active SC receive 24/7 water supply	95%	
PI 3 (Timeliness) Adequacy	Source Capacity of MWD to meet demands for 24/7 supply of water	1.45 : 1	1.5 : 1	Operations & Water Quality Services/ Engineering & Construction Sections	2.04 : 1	136%	
<b>B. Water Distribution Service Management</b>							
<b>2017 Budget:</b>							
PI 1 (Quantity) NRW	Percentage of unbilled water to water production.	35.91%	25% NRW	Engineering & Construction Services/Commercial Services	19.81%	126%	
PI 2 (Quality) potability	Average deviation from PNSDW (chlorine residual requirements) from January 1 to December 31.	Average Deviation from PNSDW = .30 ppm	Average Deviation from PNSDW = .30 ppm	Operations & Water Quality Services/ Engineering & Construction Services	Average Deviation from PNSDW = .30 ppm	100%	
PI 3 (Timeliness) adequacy/reliability of service	Average response time to restore service when there are interruptions due to line breaks and/or production equipment or facility breakdown as reflected in the CSC-approved Citizen's Charter of MWD	Response time is average of 24 hours to restore water services	Average response time to restore water service is within 24 hours	Operations & Water Quality Services/ Engineering & Construction/Commercial Services	Response time is average of 24 hours to restore water services	100%	

MFOs AND PERFORMANCE INDICATORS (1)	FY 2016 ACTUAL ACCOMPLISHMENT (2)	FY 2017 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2017 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)	
<b>C. Support to Operation (STO)</b>							
<b>2017 Budget:</b>							
PI 1	Staff Productivity Index <i>The Staff Productivity Index of one (1) position for every one hundred twenty (120) service connections for Categories A to C, shall be strictly observed in the determination of the total number of positions in the district - in PI 3)</i>	1 : 187	1 : 190	Administrative & General Services	1 : 196	103%	
PI2	Reasonableness/Affordability of Water Rates to consumers with access connections. Water rate for the 1st 10 cu.m. must not exceed 5% of the average income of LIG	Average income of LIG: Php 6,000.00 5% of ave income of LIG: Php 300.00 Water rate of 1st 10 cu. m.: Php 195.00	Average income of LIG: Php 6,000.00 5% of ave income of LIG: Php 300.00 Water rate of 1st 10 cu. m.: Php 195.00	Commercial Services	Average income of LIG: Php 6,000.00 5% of ave income of LIG: Php 300.00 Water rate of 1st 10 cu. m.: Php 195.00	100%	
PI 3	Customer Satisfaction Percentage of Customer complaints acted upon against received complaints	Complaints (2,612) received from customers were 100% acted upon.	Complaints received from customers are 100% acted upon	Commercial Services/Engineering & Construction Services	Complaints (2,395) received from customers were 100% acted upon.	100%	
<b>D. General Administration and Support Services (GASS)</b>							
<b>2017 Budget:</b>							
PI 1	Financial Viability and sustainability of MWD operations: 1. Collection Ratio 2. Operating Ratio 3. Current Ratio	67.19% 73.28% 7.84 : 1	68% 73% 7.5 : 1	Finance Services Section	68.25% 73.39% 6.76 : 1	100.37% 99% 90.13 %	
	a. Compliance with COA reporting requirements in accordance with content and period of submission Submission of the financial reports i.e., <i>Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Aging of Cash Advance</i>	a. Complied with COA reporting requirements in accordance with content and period of submission	All required reports to be submitted on or time.	Finance & Commercial Services Section	a. Complied with COA reporting requirements in accordance with content and period of submission	100%	

PI 2

<p>b. Compliance with LWUA reporting requirements in accordance to content and period of submission <i>ie. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine Residual Report, Approved WD Budget with Annual Procurement Plan, Annual Report</i></p>	<p><b>1) Monthly submission of MDS, microbiological tests</b>  <b>2) Semi annual submission of Physical/Chemical Test</b>  <b>3) Financial &amp; other reports submitted on time.</b></p>	<p>100% of all required reports to be submitted to LWUA on time</p>	<p>Finance/Engineering &amp; Construction Services</p>	<p>1) Monthly submission of MDS                  2) Monthly Microbiological tests                  3) Semi annual submission of Physical/Chemical Test                  4) Financial &amp; other reports submitted on time.</p>	<p>100%</p>	
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MFOs AND PERFORMANCE INDICATORS (1)	FY 2016 ACTUAL ACCOMPLISHMENT (2)	FY 2017 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2017 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
<b>D. General Administration and Support Services (GASS)</b>						
<b>2017 Budget:</b>						
PI 1	Submission of SALN of MWD employees to the Office	May 2016	not later than April 30, 2017	Admin-HR	March 28,2017	100%
PI 2	Submission of APP 2017	April 20,2016	Not later than April 30, 2017	Engineering & Construction Services Section	January 26,2017	100%
PI 3	Submission of APP-CSE 2018	November 24,2016	Not later than November 30, 2017	Engineering & Construction Services Section	November 17,2017	100%

Prepared by:

**KATRINA A. TULIAO**

Project Planning & Devt. Asst. A

Recommending Approval:

**ADORITA M. BENIGNO**

Sr. Accounting Processor A

Approved by:

**RENE B. BERNARTE**

General Manager C

Republic of the Philippines  
**MACABEBE WATER DISTRICT**  
Poblacion, Macabebe Pampanga

**PERFORMANCE TARGETS**  
**(FORM A1)**

MAJOR FINAL OUTPUTS/RESPONSIBLE DELIVERY UNITS	Performance Indicator 1	CFY 2017 Target for Performance Indicator 1	FY 2017 Accomplishment for Performance Indicator 1	Performance Indicator 2	FY 2017 Target for Performance Indicator 2	FY 2017 Accomplishment for Performance Indicator 2	Performance Indicator 3	FY 2017 Target for Performance Indicator 3	FY 2017 Accomplishment for Performance Indicator 3	Remarks
<b>A. Water Facility Service Management</b>										
Water Resource Services	Percentage of barangays with access to potable water against the total number of barangays within the coverage of the MWD	19 OUT OF 19 barangays with access to potable water	19 OUT OF 19 barangays with access to potable water	Percentage of household connections receiving 24/7 supply of water	92% of active SC receive 24/7 supply of water	95% of active Service Connections receiving 24/7 supply of water	Source Capacity of MWD to meet demands for 24/7 supply of water	1.5 : 1	2.04 : 1	
Maintenance Services										
<b>B. Water Distribution Service Management</b>										
Water Resources & Maintenance Services	Percentage of unbilled water to water production.	25% INRW	19.81%	Average deviation from PNSDW (chlorine residual requirements) from January 1 to December 31.	Average Deviation from PNSDW = .30 ppm	Average Deviation from PNSDW = .30 ppm	Average response time to restore water service when there are interruptions based on the Citizen's Charter of MWD	Average response time to restore water service = within 24 hours	Response time is average of 24 hours to restore water services	
Commercial Services										

MAJOR FINAL OUTPUTS/RESPONSIBLE DELIVERY UNITS	Performance Indicator 1	CY 2017 Target for Performance Indicator 1	CY 2017 Accomplishment for Performance Indicator 1	Performance Indicator 2	CY 2017 Target for Performance Indicator 2	CY 2017 Accomplishment for Performance Indicator 2	Performance Indicator 3	CY 2017 Target for Performance Indicator 3	CY 2017 Accomplishment for Performance Indicator 3	Remarks
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**C. Support to Operation (STO)**

Administrative Services	Staff Productivity Index <i>The Staff Productivity Index of one (1) position for every one hundred twenty (120) service connections for Categories A to C, shall be strictly observed in the determination of the total number of positions in the district - in PI 3)</i>	1 : 190	1 : 196	Reasonableness/Affordability of Water Rates to consumers with access connections. Water rate for the 1st 10 cu.m. must not exceed 5% of the average income of LIG	Average income of LIG: <b>Php 6,000</b> 5% of ave income of LIG: <b>Php 300.00</b> Water rate of 1st 10 cu. m.: <b>Php 195.00</b>	Average income of LIG: <b>Php 6,000.00</b> 5% of ave income of LIG: <b>Php 300.00</b> Water rate of 1st 10 cu. m.: <b>Php 195.00</b>	Customer Satisfaction Percentage of Customer complaints acted upon against received complaints	Complaints received from customers are 100% acted upon.	Complaints (2,395) received from customers were 100% acted upon.	
Finance Services										
Commercial Services										

**D. General Administration and Support Services (GASS)**

Finance & Engineering Services	Financial Viability and sustainability of MWD operations: 1. Collection Ratio 2. Operating Ratio 3. Current Ratio	68% 73% 7.00 : 1	68.25% 73.39% 6.76 : 1	a. Compliance with COA reporting requirements in accordance with content and period of submission	All required reports to be submitted on or time	a. Complied with COA reporting requirements in accordance with content and period of submission	b. Compliance with LWUA reporting requirements in accordance to content and period of submission	100% of all required reports to be submitted on time to LWUA.	1) Monthly submission of MDS 2) Monthly submission of Microbiological tests 3) Semi annual submission of Physical/Chemical Test 4) Financial & other reports submitted on time	
Admin & Engineering Services	Submission of SALN of MWD employees to the Office	Not later than April 30,2017	Submitted on March 28,2017	Submission of APP 2017	Not later than April 30,2017	Submitted on January 26,2017	Submission of APP-CSE 2018	Not later than November 30,2017	Submitted on November 17,2017	

Prepared by:

**KATRINA A. TULIAO**

Project Planning & Devt. Asst. A

Recommending Approval:

**ADORITA M. BENIGNO**

Sr. Accounting Processor A

Approved by:

**RENE B. BERNARTE**

General Manager C